

STATE OF IDAHO)
 : ss. Wednesday, October 1, 2025
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jackson
 Commissioner Jensen
 Lindsey Gluch- Commission Clerk

CASH WARRANTS

Cash Warrants were approved in the amount of \$346,478.83, \$24,320.25, \$100.00 and \$8,946.15.

PAYROLL

The Payroll Claims were approved in the amount of \$918,887.62.

COLLEGE OF EASTERN IDAHO

One (1) Certificate of Residency document was approved, signed and sent to the College of Eastern Idaho for the following Bingham County student: Cole B. Barrett.

Decision: Commissioner Jackson moved to approve Cash Warrants, Claims and Administrative Documents. Commissioner Jensen seconded. All voted in favor. The motion carried.

TAX INQUIRY FORMS

The Board met to approve and sign Tax Inquiry forms submitted by the County Assessor, which are as follows:

RP0215000	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP8272210	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP0156909	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP0536822	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP0477619	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP0490202	Year 2025	Homeowner signed up for Homeowners Exemption in 2025

Decision: Commissioner Jackson moved to approve and sign Tax Inquiry Forms submitted by the County Assessor. Commissioner Jensen seconded. All voted in favor. The motion carried.

ALCOHOL LICENSES

The Board met to approve and sign Alcohol Licenses for the following Bingham County businesses:

Valley Country Store
Cheers & Beers Bar and Restaurant

Decision: Commissioner Jensen moved to approve and sign the Alcohol Licenses as listed. Commissioner Jackson seconded. All voted in favor. The motion carried.

RESOLUTION 2025-42

The Board met to approve and sign Bingham County Resolution 2025-42, a resolution for destruction of records for the Assessor's Office, specifically the DMV.

Decision: Commissioner Jackson moved to approve and sign Bingham County Resolution 2025-42, a resolution for destruction of records for the Assessor's Office, specifically the DMV. Commissioner Jensen seconded. All voted in favor. The motion carried and said resolution was approved and signed as follows:

**BINGHAM COUNTY
RESOLUTION 2025-42**

**RESOLUTION REGARDING THE DESTRUCTION OF RECORDS
FOR THE ASSESSORS OFFICE/DEPARTMENT OF MOTOR VEHICLES**

WHEREAS the Bingham County Assessors Office/Department of Motor Vehicles has requested permission to destroy certain records; and

WHEREAS the Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

WHEREAS the Assessors Office has represented that all records for which destruction is sought pertain to matters which have been concluded for the designated period of time allowed in sections of Idaho Code; and

WHEREAS none of the records for which destruction is requested are those required to be kept by the County permanently and indefinitely pursuant to I.C. §31-709;

Assessors Office

September 2024 Titles and Vin Inspection documents

THEREFORE, it is hereby resolved that: The Assessors Office files are hereby classified as "temporary," as defined in I.C. §31-871(1)(d). Furthermore, such records may now be destroyed.

Dated this 7 day of September 2025.

ATTEST:

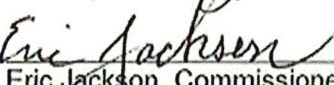


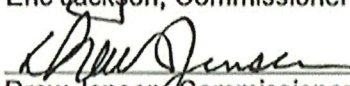
Pamela W. Eckhardt
Bingham County Clerk



BINGHAM COUNTY COMMISSION


Whitney Manwaring, Chairman


Eric Jackson, Commissioner


Drew Jensen, Commissioner

SIGNING OF BINGHAM COUNTY INDEPENDENT SURVEYOR AGREEMENT WITH SHANE REMER & STEWART WARD

Present: Wendy Mecham- GIS
Paul Rogers- County Legal Counsel

The Board met to approve and sign two (2) Bingham County Independent Surveyor Agreement with Shane Remer & Stewart Ward.

Decision: Commissioner Jensen moved to approve and sign the two (2) Bingham County Independent Surveyor Agreement with Shane Remer & Stewart Ward, as presented. Commissioner Jackson seconded. All voted in favor. The motion carried.

SHERIFFS OFFICE

Present: Jeff Gardner- Sheriff
Jordyn Nebeker- Chief Deputy Sheriff
Paul Roger- County Legal Counsel

The Board met with Sheriff Gardner to discuss updates within the Sheriffs Office.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson seconded. Both in favor. The Board moved into Executive Session at 9:04 a.m. Commissioner Jackson moved to go out of Executive Session. Chairman Manwaring seconded. The Board moved out of Executive Session at 9:36 a.m.

Decision: Commissioner Jensen moved to offer the position discussed within Executive Session at N29, Step 6 (\$38.31). Commissioner Jackson seconded. All voted in favor. The motion carried.

HUMAN RESOURCES

Present: Laraine Pope- Human Resources Director
Pamela Eckhardt- County Clerk
Paul Rogers- County Legal Counsel

The Board met with Laraine Pope, Human Resources Director, to discuss updates within the Human Resources Division.

DISCUSSION & DECISION REGARDING 3B DETENTION CENTER BUDGET AND PAYMENTS

Present: Pamela Eckhardt- County Clerk
Paul Rogers- County Legal Counsel

The Board met to hold discussion and make a decision regarding 3B Detention Center Budget and payments.

Clerk Eckhardt explained that a letter sent to Commissioner Jensen, who is on the 3B Board, wherein it was stated that if Bingham County would like to pay a portion of funds owed to reduce what would be owed next year due to being in the red, that would be acceptable. Clerk Eckhardt stated that she spoke with Brian Walker, to question if it was expected to pay the full \$124,000 and why the county was in arrears because funds had been paid yearly.

Chairman Manwaring stated in the past he recalls that the funding is based on how many juveniles enter into the facility from Bingham County, which will cost more if there is an increase in juveniles.

Chairman Manwaring stated that he would like to see a breakdown of staffing and daily operating cost.

Commissioner Jackson stated that he would agree with Chairman Manwaring.

Commissioner Jensen stated that it may be beneficial to hold a meeting with all Commissioners in the region to see what their input is and how they would like to proceed.

Chairman Manwaring stated that he would be in favor of paying a portion of what is owed to bring cost down a little. Commissioner Jackson and Commissioner Jensen concurred.

Decision: Commissioner Jackson moved to approve payment to 3B Juvenile Detention in the amount of \$60,000 for FY 2025, to help offset the balance going into next year and Commissioner Jensen will gather additional information/breakdown of costs. Commissioner Jensen seconded. All voted in favor. The motion carried.

PRIOR APPROVAL FOR PURCHASE OF QUADIENT MAIL MACHINE SYSTEM- SUBMITTED BY CLERK PAMELA ECKHARDT

Present: Pamela Eckhardt- County Clerk

The Board met to hold discussion and make a decision in regards to the submitted prior approval for major purchase of a Quadient Mail Machine system. Said purchase is in the amount of \$12,194.00, which is to be paid from FY 2026 Fund 01-18-800-02 (\$10,000.00) and Fund: 60-00-806-00 (\$2,194.00).

Clerk Eckhardt reiterated that this purchase was planned for accordingly within the FY 2026 budget.

Decision: Commissioner Jensen moved to approve the prior approval for major purchase of a Quadient Mail Machine system. Said purchase is in the amount of \$12,194.00, which is to be paid from FY 2026 Fund 01-18-800-02 (\$10,000.00) and Fund: 60-00-806-00 (\$2,194.00). Commissioner Jackson seconded. All voted in favor. The motion carried.

IT DEPARTMENT

Present: Matt Galloway- IT Director
Paul Rogers- County Legal Counsel

The Board met with Matt Galloway, IT Director, to discuss updates within the IT Department.

PRIOR APPROVAL FOR PURCHASE OF DESK-SUBMITTED BY DONAVAN HARRINGTON- COUNTY ASSESSOR

Present: Donovan Harrington- County Assessor
Rob Lora- Appraiser

The Board met to discuss and make a decision regarding the submitted prior approval for purchase of a desk for the Appraisal Department. Said purchase is in the amount of \$1,177.60, which is to be paid from Fund: 20-00-800-00 out of FY 2025.

Decision: Commissioner Jackson moved to approve the prior approval for purchase of a desk for the Appraisal Department in the amount of \$1,177.60, which is to be paid from Fund: 20-00-800-00, out of FY 2025. Commissioner Jensen seconded. All voted in favor. The motion carried.

WORK SESSION REGARDING THE US-91 CORRIDOR PLAN BETWEEN BLACKFOOT AND SHELLEY

Present: Andrea Sheppard- JUB Engineering
Chris Piersol- Idaho Transportation Department
Brianna Zender- JUB Engineering
BJ _____ (Unknown last name)- JUB Engineering

The Board held a work session regarding the US-91 corridor plan between Blackfoot and Shelley.

DECISION TO ADVERTISE FOR THE POSITION OF EASTERN IDAHO FAIR BOARD MEMBER

Present: Jody Jackman- Eastern Idaho State Fair Board Member
Paul Rogers- County Legal Counsel
Marcus Mickelsen- Landowner
Karen Hoskins- Citizen
Jon Gregory- Landowner

The Board met to make a decision in regards to advertisement of the Eastern Idaho Fair Board Member position.

Paul Rogers stated the Board is to make a decision on whether or not the Board will be opening the position for new applicants. Mr. Rogers stated last week there was a meeting held and there were open ended questions in regards to what the county has done in the past in regards to the Eastern Idaho Fair Board Member position and when Ms. Jackman was appointed, the Commission Minutes stated that when her term expired, the position would be put out for applicants. Discussion was also held in regards to Chairman Manwaring recusing himself from the decision as he was a potential applicant for the position. Chairman Manwaring stated that he was going to withdraw his interest of applying for the position at this time.

Chairman Manwaring gave a review of how the process occurred in the past and stated that the same should be followed.

Commissioner Jensen asked how the position was advertised previously, wherein Chairman Manwaring stated it was posted in the newspaper, County Facebook page and County website.

Commissioner Jackson stated that he believes a 4-year term is appropriate and he believes it should be advertised.

Commissioner Jensen stated as he read through the provided information, he would agree with Legal Counsel and that the position should be advertised and interviews held.

This position would be advertised for three weeks, applications would be reviewed and interviews will be scheduled.

Decision: Commissioner Jensen moved to approve advertisement for the Eastern Idaho State Fair Board member and interviews will be held. Commissioner Jensen stated that this would be the process in moving forward as well and that the position will be opened every four (4) years. Commissioner Jackson seconded. All voted in favor. The motion carried.

DECISION REGARDING REQUEST SUBMITTED BY JON GREGORY FOR ROAD EASEMENT NORTH OF THE ARCHERY RANGE

Present: Paul Rogers- County Legal Counsel
Marcus Mickelsen- Landowner
Karen Hoskins- Citizen
Jon Gregory- Landowner
Via Zoom: Addie Jo Jackman- Planning & Development Assistant Director.

The Board met to make a decision regarding the request submitted by Jon Gregory for a road easement north of the archery range.

Paul Rogers explained during the meeting last week, research was to be done in order to see if Bingham County has mining rights on the property, wherein it was confirmed that to be correct and the county does have mining rights. Chairman Manwaring stated that he confirmed with Dusty Whited, Public Works Director, that the property is still a gravel source. Chairman Manwaring stated that the request was to put a road on the north side of the archery range and during the previous meetings held, the archery range have not been in favor of the proposal, due to the health, safety and welfare of the citizens.

Chairman Manwaring stated when there is an active gravel source, he does not believe the best use would be to put a road through the middle of the rose pond area and if there were issues with the archery range, that are could be used to mine gravel. The County has a Reclamation Plan and the plans are needed pertaining to top soil, sloping, seeding, weeds, drainage and other items.

Chairman Manwaring stated that he has thought about this matter quite a bit and the more he thinks about it and there being an active gravel pit, he is not opposed to development but would rather development occur on left side of the pond as long as Mr. Gregory checks on the Reclamation Plan through the state, that a road would be allowed through the states property. Chairman Manwaring stated that Mr. Gregory would need to check with the state to get an easement as the first two ponds are state owned.

Commissioner Jackson stated that his concern is the safety of the citizens while archery is functioning and that he does think it is important to maintain the ability to mine gravel in case the time comes when it is needed.

Commissioner Jensen stated he feels that if the county did proceed and needed to mine gravel, the county would have to void the contract with the archery range. Commissioner Jensen stated he is opposed to approving the request because if there is an established road for the public, there would be distances to provide a way from the road, which would limit the ability to mine gravel.

Paul Rogers stated along the existing road, there is a fence line that runs north of the property clear back to the back of the property where there is partial 4x4 road but it is on the opposite side of the ponds and the archery range.

Addie Jo Jackman, Planning & Development Assistant Director, stated that it looks like the road to the archery range appears to be drawn out in GIS as a potential county roadway although it is gravel and she is not sure if that will play a factor in the decision. Ms. Jackman stated in looking at the documentation pertaining to the Reclamation Plan, it also appears that the existing roadway is depicted on the Reclamation Plan and that she has further documentation she would like to convey. Ms. Jackman stated that Planning & Development is committed to maintaining a mutual and unbiased position and her responsibility includes assisting property owner in achieving the highest and best use of their property while also supporting the Board of County Commissioners and the residents of Bingham County by providing factual and relevant information that may not be readily known during discussions. In doing so, there is somewhat of an established precedence for this type of arrangement.

In the previous circumstance, she recalls that the county granted access through another gravel pit owned and operated by the County, to a parcel that the County auctioned off on McDonaldville Road in the Groveland Area. The current request is somewhat comparable and following similar access principals. It looks like the Reclamation Plan is for 2-acre campsites at that site with some trees and what she believes to be a common entrance where the easement was granted.

Ms. Jackman stated she is aware there is a public safety issue that warrants attention, with the archery range, that is located adjacent to the property and access in question. The operators of the archery range seem to have openly acknowledged that arrows have left the boundaries of the leased property, which again causes a safety concern not only for the requesting potential property owner but also for members of the public who recreate in the area.

As both a Planner and avid archer hunter herself, she understands the personal responsibility that comes with practicing safely, and she understands that things can happen, she wonders if there is perhaps an opportunity to have a discussion at a separate time with the archery range individuals to maintain that relationship but also maintain the safety of the public with the possibility of arrows leaving the range/leased area.

Again, Ms. Jackman stated there may be somewhat of a precedence in granting access through county owned gravel pits to private parcels. However, she is unaware if the county has denied legal access in a similar circumstance. There are the acknowledge safety issues and to her understanding the potential future property owner that is requesting access, is aware of the surrounding uses and is willing to implement additional safety measures to address those concerns if necessary, such as a recorded acknowledgement tied to the land that informs potential buyers of the existing and future land uses in the area and secure the archery range lease and interest and operation on Bingham County property.

Chairman Manwaring clarified on the McDonaldville property easement and that the individual that farmed the property wanted to move the pump over and would have to have the power pole moved out to fix the berm. The county looked into the cost, which was over \$20,000.00 and the parcel mentioned was one that was not farmed and was weeds. Therefore, due to the cost of the project and the fact that it was not farmed, the Board of County Commissioners made the decision to auction the parcel and a road was not put through the middle of the farm property and came off of McDonaldville Road and was to the east edge of the property. Chairman Manwaring stated that was auctioned off several years ago and nothing has been developed on the property. Therefore, this is a different scenario than the current request before the Board.

Commissioner Jensen asked if the county allowed the road to go on the north side, it looks as though the road would need to be built up and to fix the berm so it would be wide enough to have a 50-foot road, plus the depth for the berm.

Chairman Manwaring stated that the applicant could either look at the proposed option and to obtain an easement through the state.

Decision: Commissioner Jackson moved to deny the request for road easement to the North of the archery range and through the middle of Bingham County property. Commissioner Jensen seconded.

Commissioner Jackson amended his motion to add that the county would be willing to work with the Applicant on the north side of Rose Ponds and with the Archery Range to ensure safety of the county residents. Commissioner Jensen seconded the amendment. All voted in favor. The motion carried.

SIGNING OF DOMESTIC VIOLENCE AWARENESS MONTH PROCLAMATION FOR OCTOBER 2025

The Board met to approve and sign the Domestic Violence Awareness Month Proclamation for October 2025, which was read by Sheriff Jeff Gardner and signed as follows:

**CITY OF BLACKFOOT, CITY OF SHELLEY
AND BINGHAM COUNTY, IDAHO
DOMESTIC VIOLENCE AWARENESS MONTH
PROCLAMATION, OCTOBER 2025**

WHEREAS, domestic violence is a serious crime that effects people of all races, ages, gender, socio-economic levels, religions, backgrounds, beliefs, and

WHEREAS, domestic violence includes, physical, emotional, social, sexual, spiritual, financial, and digital abuse, and can occur between family members, intimate partners and within a dating relationship, and

WHEREAS, 42% of Violent Crimes in Idaho, are intimate partner crimes, it is important to know that many survivors of domestic violence do not report to law enforcement for a wide range of reason, and

WHEREAS, in 2024 the Bingham Crisis Center provided help to over 237 people, 269 total bed nights, 14,108 services were provided, and

WHEREAS, in the State of Idaho one in four homicides are intimate partner homicides, and

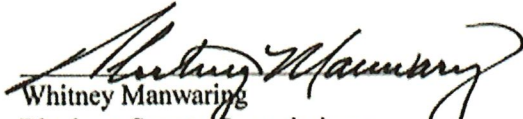
WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, police, court cost, shelters, foster care, sick leave, absenteeism, and non-productivity; and

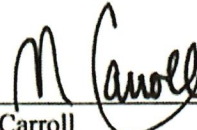
WHEREAS, domestic violence incidents are some of the most complex and dangerous incidents that law enforcement respond to in our community, putting their lives at risk every day in the belief that a coordinated community response is necessary to support survivors, hold offenders accountable and work toward ending the cycle of violence; and

WHEREAS, Domestic Violence Awareness Month provides an excellent platform to show support for the domestic violence advocates, crisis hotline staff, victim witness coordinators, prosecutors who hold offenders accountable, and law enforcement officers in our community and provides the citizens of Bingham County the opportunity to learn more about preventing domestic violence and how support for the organizations and individuals who proved critical advocacy, resources, hope and assistance to victims;

NOW THEREFORE, we do hereby proclaim the month of October as DOMESTIC VIOLENCE AWARENESS MONTH, and urge our citizens to work together to eliminate domestic violence in our community.

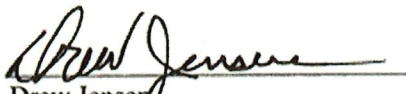
DATED this ____ day of October, 2025.

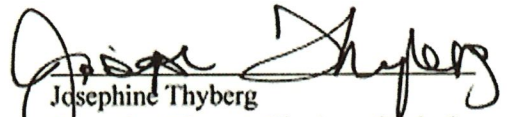

Whitney Manwaring
Bingham County Commissioner

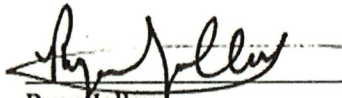

Marc Carroll
City of Blackfoot Mayor

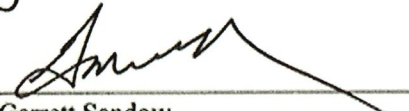

Eric Jackson
Bingham County Commissioner

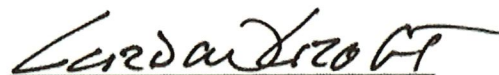

Jeff Gardner
Bingham County Sheriff

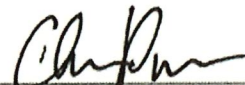

Drew Jensen
Bingham County Commissioner

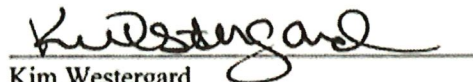

Josephine Thyberg
Executive Director Bingham Crisis Center


Ryan Jolley
Bingham County Prosecuting Attorney


Garrett Sandow
City Attorney for Blackfoot, Shelley and Aberdeen


Gordon Croft
Blackfoot Chief of Police


Chad Purser
Shelley Chief of Police


Kim Westergard
City of Shelley Councilwomen

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson seconded. Both in favor. The Board moved into Executive Session at 2:58 p.m. Commissioner Jackson moved to go out of Executive Session. Commissioner Jensen seconded. The Board moved out of Executive Session at 3:04 p.m.

Decision: Commissioner Jensen moved to approve hiring the individual discussed within Executive Session, as a Truck Driver. Commissioner Jackson seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY OCTOBER 3, 2025



PAMELA W. ECKHARDT, CLERK

Lindsey Gluch- Commission Clerk-----



WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Friday, October 3, 2025
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jackson
 Commissioner Jensen
 Lindsey Gluch- Commission Clerk

CLAIMS

Claims were approved in the amount of \$175,527.60 for FY 2025.

Claims were approved in the amount of \$35,178.10 for FY 2026.

PERSONNEL ACTION FORMS

The Board approved Personnel Action Forms, which were as follows:

Salary Increase Forms:	Public Works Director Chief Admin Adult Probation Probation Officer Deputy Court Clerk Chief Deputy Sheriff Shop Tech Truck Driver Purchasing Clerk Drug Testing Technician HR Director/Risk Manager Planning & Development Director Director of Probation Services
Employee Status Sheet:	Sr. Equipment Operator Purchasing Clerk Mechanic Sr. Mechanic Mechanic Sr. Mechanic Road & Bridge Lead Road & Bridge Lead Code Enforcement Officer Public Works Crusher Lead

Road & Bridge Supervisor
Road & Bridge Lead
Truck Driver
Truck Driver
Truck Driver
Truck Driver
Truck Driver
Truck Driver
Truck Driver
Truck Driver
Truck Driver
Truck Driver
Truck Driver
New Employee Status Sheet: Scale House Operator
Criminal Deputy Prosecutor
Deputy Clerk/Elections Assistant

COLLEGE OF EASTERN IDAHO

One (1) Certificate of Residency document was approved, signed and sent to the College of Eastern Idaho for the following Bingham County student: Berkley A. Steward Burch.

Decision: Commissioner Jensen moved to approve and sign Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jackson seconded. All voted in favor. The motion carried.

ALCOHOL LICENSES

The Board met to approve Alcohol Licenses for the following Bingham County businesses:

Broulins #9
Hitching Post
Colonial Inn
Los Gavilanes Mexican Grill
Tumbleweed Saloon
El Jaliciense Mexican Restaurant
El Vaquero
Walmart #1905

Decision: Commissioner Jackson moved to approve Alcohol Licenses as presented. Commissioner Jensen seconded. All voted in favor. The motion carried.

PRIOR APPROVAL FOR PURCHASE- IT DIRECTOR

Present: Matt Galloway

The Board met to hold discussion and make a decision regarding submitted prior approval for purchase forms.

Discussion was held in regards to the prior approval for purchase of printing software with Tricerat for printing services. Said purchase is in the amount of \$28,176.00, which is to be paid from Fund: 01-14-524-0001.

Decision: Commissioner Jensen moved to approve the prior approval for purchase of printing software with Tricerat for printing services. Said purchase is in the amount of \$28,176.00, which is to be paid from Fund: 01-14-524-0001, to be paid from FY 2025. Commissioner Jackson seconded. All voted in favor. The motion carried.

Discussion was held in regards to the prior approval for purchase of network licensing. Said purchase is in the amount of \$3,244.75, which is to be paid from Fund: 01-14-524-0001.

Decision: Commissioner Jackson moved to approve and sign the prior approval for purchase of network licensing. Said purchase is in the amount of \$3,244.75, which is to be paid from Fund: 01-14-524-0001, to be paid from FY 2025. Commissioner Jensen seconded. All voted in favor. The motion carried.

Discussion was held in regards to the a 2nd backup for Microsoft 365. Said purchase is in the amount of \$4,320.00, which is to be paid from Fund: 01-14-524-0001.

Decision: Commissioner Jensen moved to approve and sign the prior approval for purchase of a 2nd backup for Microsoft 365. Said purchase is in the amount of \$4,320.00, which is to be paid from Fund: 01-14-524-0001, to be paid from FY 2025. Commissioner Jackson seconded. All voted in favor. The motion carried.

DISCUSSION & POTENTIAL DECISION REGARDING THE PROPOSAL FOR AIRPORT HANGER LEASE AT ROCKFORD AIRPORT- REQUESTED BY EARL PRESTON

Present: Earl Preston- Citizen
Paul Rogers- County Legal Counsel
Shawn Stimpson- Citizen

The Board met to hold discussion & make a potential decision regarding the proposal for airport hanger lease at the Rockford Airport.

Earl Preston stated that he came to support Mr. Stimpson in requesting a lease similar to his for an airplane hanger lease at the Rockford Airport.

Chairman Manwaring asked if the proposal was to place another building or just the spot, wherein Mr. Stimpson stated that he would like to place a hanger. Mr. Preston stated that he has received approval of the FFA for the building to be placed.

Mr. Rogers has reviewed the proposed Lease Agreement and had a few items of clarification, which were that the date needed to be updated and there is no termination clause, which should be added to benefit both parties. Chairman Manwaring stated that he would agree and that the termination clause should be added.

Mr. Rogers referred to paragraph 3, which states Idaho Code Section 21-401, that code is specifically built for airplane hangers but in that code, it refers to Idaho Code 31-836, which limits the Commissioners to approve leases to people. Mr. Rogers referred to paragraph 3, which states Idaho Code 21-401, the term of this lease is for a period of twenty (20) years commencing on the date of the execution of this agreement but the lease can only be conducted for five (5) years.

Mr. Preston stated in conversation with previous legal counsel, there is a provision that allows the county to lease for twenty (20) years. Chairman Manwaring stated that he recalls the same discussions and that there was a provision for this matter.

Mr. Rogers stated if there is code that clarifies this concern, the lease agreement is ready for the Boards approval once the addition is made of the termination clause.

Decision: Commissioner Jensen moved to approve and sign the Lease Contract with Shawn Stimpson for an airplane hanger at Rockford Airport. Commissioner Jackson seconded. All voted in favor. The motion carried.

RESOLUTION 2025-43, A RESOLUTION DESIGNATING ROSE PONDS AS A COUNTY PARK

The Board met to approve and sign Resolution 2025-43, a resolution designating Rose Ponds as a county park.

Decision: Commissioner Jackson moved to approve and sign Bingham County Resolution 2025-43, a resolution designating Rose Ponds as a county park. Commissioner Jensen seconded. All voted in favor. The motion carried and said resolution was approved as follows:

**BINGHAM COUNTY RESOLUTION 2025-43
RESOLUTION DESIGNATING ROSE PONDS AS A COUNTY PARK**

WHEREAS, the Bingham County Board of Commissioners are authorized to acquire, manage, and regulate county property for the benefit of the public pursuant to Idaho Code §§ 31-807, 31-808, and 31-828; and

WHEREAS, the Bingham County Board of Commissioners are authorized under Idaho Code § 31-714 to adopt ordinances and resolutions necessary for the public health, safety, and welfare of its citizens; and

WHEREAS, the area known as ROSE PONDS is real property owned by Bingham County located within a portion of Government Lot 5 S14 T2S R35E of B.M. and also lying within portions of Government Lots 5,7,8, and 9 of S13 T2S R35E of B.M, which is north of Blackfoot City on Rose Road.; and

WHEREAS, Rose Ponds has long been used by the public for recreation, fishing, and outdoor enjoyment; and

WHEREAS, Rose Ponds is not correctly designated or regulated as a County Park, resulting in times of excessive overnight camping, an accumulation of waste, and often illegal activities which are detrimental to the safety of the public and the preservation of the area; and

WHEREAS, The Board of Bingham County Commissioners finds it in the best interest of Bingham County to establish Rose Ponds as a County Park in order to ensure proper regulation, management, and enforcement of park rules for the safety and interest of the public; and

WHEREAS, County Parks are managed and maintained by Bingham County in accordance with applicable county ordinances, policies, and regulations; and

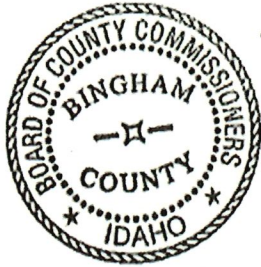
WHEREAS, Rose Ponds is in need to be regulated, maintained and enforced to instill safety and welfare for the citizens of the community and those that use the area for recreation; and

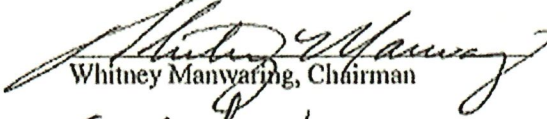
WHEREAS, the Board of Bingham County Commissioners find the proposed amendment to Title 7, Chapter 5, in declaring and defining Rose Ponds as a County Park is reasonably necessary, in the interest of the public, and should be adopted.

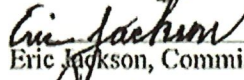
NOW THEREFORE, BE IT RESOLVED that Rose Ponds is hereby declared and designated as a County Park in Bingham County and is subject to all regulations, ordinances and penalties within the Bingham County Code.

DATED this 3 day of October, 2025.

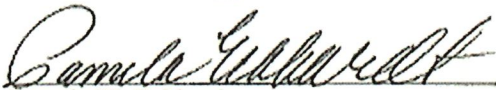
BOARD OF COUNTY COMMISSIONERS
BINGHAM COUNTY, IDAHO




Whitney Manwaring, Chairman


Eric Jackson, Commissioner


Drew Jensen, Commissioner

Attest: 
Pamela W. Eckhardt
County Clerk

THE MOTION PASSED TO DISMISS UNTIL MONDAY OCTOBER 6, 2025


PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-----


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Monday, October 6, 2025
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jackson
 Commissioner Jensen
 Lindsey Gluch- Commission Clerk

CASH WARRANTS

Two (2) Cash Warrants were approved in the amount of \$22,000.00 and \$28,176.00, for a total of \$50,176.00.

STAFF MEETING

Present: Pamela Eckhardt- County Clerk
 Laura Lora- Chief Deputy Clerk/Payroll
 Donavan Harrington- County Assessor
 Debbie Cunningham- Chief Deputy Assessor
 Dusty Whited- Public Works Director
 Jimmy Roberts- County Coroner
 Flint Christensen- Chief Deputy Coroner
 Scott Reese- Emergency Services/Parks & Recreation
 Laraine Pope- Human Resource Director
 Jason Marlow- Building Maintenance
 Tiffany Olsen- Planning & Development Director
 Mark Gough- Probation Services
 Jeff Gardner- Sheriff
 Jordyn Nebeker- Chief Deputy Sheriff
 Cody Lewis- Treatment Court
 Megan Kearsley- Elections Office
 Libby McBurney- Elections Office
 Tanna Beal- Treasurer
 Carmen Willmore- Extension Office

Excused: Sheri Landon- Court Supervisor
 Matt Galloway- IT Director
 Gordon Croft- Blackfoot Chief of Police
 Shawn Hill- Probation Services
 Ryan Jolley- Prosecuting Attorney

The Commissioners met with department heads and Elected Officials for the October 2025 Staff Meeting. Chairman Manwaring conducted Staff Meeting.

Pledge of Allegiance: Chairman Manwaring conducted.

Approval of Minutes for Staff Meeting held in September 2025: There were no changes to be made. Therefore, the Staff Meeting Minutes for September were approved as written.

Special Presentation: Laraine Pope provided a special presentation regarding building security and ICRMP supervisor training.

Safety Concerns: No safety concerns.

Employee Years of Service Recognition: Jordyn Nebeker recognized Deputy Jake Yancey for ten (10) years of service to Bingham County. Chief Deputy Nebeker stated that Deputy Yancey is highly intelligent and articulate. Deputy Yancey started his career in the jail, worked for Blackfoot Police for 3-4 years prior to coming to with for the county and is now the Assistant Team Leader for the SWAT Team.

Commissioner Jackson: Stated that September was Suicide Prevention Month and he was able to attend a seminar in Idaho Falls that was very informative. One thing that he got from this seminar was to not be afraid to ask friends, family or associates if they are struggling and that it is okay to talk about it.

Commissioner Jackson added that the Board attended the groundbreaking ceremony for OKLO

Chairman Manwaring: Had no updates at this time.

Commissioner Jensen: Stated that he would like to thank all department heads and elected officials for their hard work in running their departments.

Pamela Eckhardt: Stated that October 15th is the last day for FY 2025 Claims. There have been an increase amount of telephone calls and emails regarding the first amendment audit that occurred several years ago. Clerk Eckhardt reminded everyone if they see an individual in the hallway, be friendly and if there are any issues, please forward any telephone calls or emails to the Prosecutors Office.

Donavan Harrington: Stated that the county is currently without a Surveyor but has contracted with two individuals to assist with anything needed.

Dusty Whited: Had no updates at this time.

Jimmy Roberts: Stated that he would like to thank Commissioner Jackson for statement around Suicide Prevention Month. In 2024, there was a large increase in suicide cases within Bingham County and it continues to grow.

Scott Reese: Stated that he would like to thank Jason Marlow for his assistance in closing out the parks. The county is currently working to amend the Ordinance in order to consider Rose Ponds a "County Park", which will assist in having no camping in the area.

Laraine Pope: Had no updates at this time.

Tiffany Olsen: Had no updates at this time.

Mark Gough: Had no updates at this time.

Jason Marlow: Had no updates at this time.

Cody Lewis: Stated the Felony Drug Court Graduation will be held October 28th at 4:00 p.m., and the Misdemeanor Drug Court Graduation will be held October 23rd at 4:00 p.m.

Jeff Gardner: Had no update at this time.

Jordyn Nebeker: Had no updates at this time.

Tanna Beal: Had no updates at this time.

Carmen Willmore: Stated that enrollment for next 4-h year has started.

Megan Kearsley: Stated that early voting will be from October 11-29, 2025 and a voter pamphlet has been sent out to all registered voters to assist with voting turnout. Ms. Kearsley stated that she would also like to welcome Libbie McBurney to the Elections Office.

Chairman Manwaring stated next Staff Meeting is scheduled for Monday, November 3, 2025 at 8:30 a.m.

Nothing further.

APPROVAL OF REASON & DECISION FOR THE APPEAL FILED BY JEFF & JULIE KRUEGER, RELATING TO THE PLANNING & ZONING COMMISSION'S DECISION TO DENY CUP FOR A PRIVATE OUTDOOR FIREARMS TRAINING RANGE

The Board met to approve and sign the Reason & Decision for the Appeal filed by Jeff & Julie Krueger, relating to the Planning & Zoning Commission's decision to deny the CUP for a private outdoor firearms training range, which was heard by the Board of County Commissioners on September 12, 2025.

Chairman Manwaring confirmed that Commissioner Jackson and Commissioner Jensen had reviewed the proposed Reason & Decision document and that if any changes were needed, those had been made.

Decision: Commissioner Jackson moved to approve the Reason & Decision document as proposed. Commissioner Jensen seconded. All voted in favor. The motion carried.

BUILDING MAINTENANCE

Present: Jason Marlow- Building Maintenance Supervisor

The Board met with Jason Marlow to discuss updates within the Building Maintenance division.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen seconded. Both in favor. The Board moved into Executive Session at 9:54 a.m. Commissioner Jensen moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 10:12 a.m.

Decision: Commissioner Jensen moved to approve a one-time merit bonus to the employee discussed within Executive Session, in the amount of \$1,000.00 after taxes, which will be paid from the FY 2026 budget. Commissioner Jackson seconded. All voted in favor. The motion carried.

Commissioner Jackson moved to approve to offer the System Support Specialist position for the IT Department at an N22, Step 7. Commissioner Jensen seconded. All voted in favor. The motion carried.

APPROVAL OF HOLIDAY CLOSURES FOR THE EXTENSION OFFICE-REQUESTED BY CARMEN WILLMORE

Present: Carmen Willmore- Extension Office

The Board met to hold discussion and make a decision regarding holiday closures for the Extension Office.

Ms. Willmore stated that their office does not see a lot of people coming into the Extension Office throughout the holidays. The proposal is to close the Wednesday before Thanksgiving through Friday after Thanksgiving and for Christmas will close December 25th through January 2, 2026.

Ms. Willmore stated that she can take leave and that the other two employees have PTO and Comp Time to be used.

The Board had no issues.

Decision: Commissioner Jensen moved to approve closure of the Extension Office for holiday closures on the Wednesday before Thanksgiving and December 25 through January 2, 2026. Commissioner Jackson seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY OCTOBER 8, 2025


PAMELA W. ECKHARDT, CLERK

Lindsey Gluch- Commission Clerk-----


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Wednesday, October 8, 2025
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jackson
 Commissioner Jensen
 Lindsey Gluch- Commission Clerk

CASH WARRANTS

Cash Warrants were approved in the amount of \$250.00, \$34,626.16 and \$1,560.00, for a total of \$36,436.16.

PERSONNEL ACTION FORMS

The Board met to approve and sign Personnel Action Forms, which were as follows:

Salary Increase Form: HR Technician

Employee Status Sheet: Chief Deputy Coroner
 Crusher Operator in Training
 Equipment Operator
 Equipment Operator
 Sr. Equipment Operator

Crusher Operator
 Sr. Equipment Operator
 Equipment Operator
 Sr. Equipment Operator
 Crusher Operator
 Equipment Operator in Training
 Truck Driver
 IT Director
 Solid Waste Operator
 Solid Waste Truck Driver
 Solid Waste Supervisor
 Solid Waste Lead/Operator
 Solid Waste Operator
 Solid Waste Truck Driver
 Public Works GIS Technician
 Sign/Traffic Count Tech
 Solid Waste Operator
 Solid Waste Lead/Operator
 Solid Waste Operator
 Equipment Operator in Training

Decision: Commissioner Jackson moved to approve and sign Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jensen seconded. All voted in favor. The motion carried.

TAX INQUIRY FORMS

The Board met to approve and sign Tax Inquiry Forms, which were as follows:

RP1328414	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1328435	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1328429	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1328431	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1419973	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1419975	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
MH352S32RV215A	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP8272470	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1308517	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1310232	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1310234	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1310238	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1311453	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1328411	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP8272915	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP2156200	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP2156230	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP8273410	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP2168620	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP2156250	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1308506	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP0546505	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP0143106	Year 2025	Homeowner signed up for Homeowners Exemption in 2025

Decision: Commissioner Jackson moved to approve and sign Tax Inquiry Forms submitted by the County Assessor. Commissioner Jensen seconded. All voted in favor. The motion carried.

APPROVAL OF AUGUST 2025 COMMISSION MINUTES

The Board met to approve and sign the Commission Minutes for August 2025. Chairman Manwaring confirmed that if there were any changes to be made, that said changes had been made.

Decision: Commissioner Jensen moved to approve the Commission Minutes for August 2025. Commissioner Jackson seconded. All voted in favor. The motion carried.

APPROVAL OF ALCOHOL LICENSES

The Board met to approve Alcohol Licenses for the following Bingham County businesses:

Bridge Street Saloon
Blackfoot Elks Lodge
Ridley's Family Markets
Family Dollar #26480
Family Dollar #26982
Family Dollar #31028
3G's

Decision: Commissioner Jensen moved to approve Alcohol Licenses as listed. Commissioner Jackson seconded. All voted in favor. The motion carried.

SHERIFFS OFFICE

Present: Jeff Gardner- Sheriff
Jordyn Nebeker- Chief Deputy Sheriff
Paul Rogers- County Legal Counsel

The Board met with Jeff Gardner, Sheriff, to receive updates pertaining to the Sheriffs Office.

PUBLIC WORKS

Present: Dusty Whited- Public Works Director
Troy Lenhart- Road & Bridge Supervisor
Tiffany Olsen- Planning & Development Director
Paul Rogers- County Legal Counsel

The Board met with Dusty Whited to received updates within the Public Works Division.

Discussion was held in regards to proposed Bingham County Resolution 2025-40, a resolution amending the Bingham County Road Standards Manual for use by the Bingham County Public Works Department, specifically Section 3, I. Drainage, Table 2- Culvert Requirements, which would show as follows:

Section III Drainage, I, Table 2- Culvert Requirements: All approaches will be designed for drainage with culverts installed under the approach. Landowners will be continually responsible that the water from their property will not flow onto the county's right of way, and at no time will the land owner be allowed to fill in the shoulder of the road or designed drainage areas of the road, build up the property, plug culverts, or alter where the natural drainage flows. Refer to Bingham County Road Standards Yard and Public Roadway Cross Section (Figure 8 on page 25) and Private Driveway Approach Cross Section Diagram (Figure 9 on page 26).

If landowner presents a written report from a hydraulics engineer deeming that a culvert is unnecessary the Bingham County Public Works Department may concur that a culvert is not required.

The edge of the road should be designed so the edge of the road is at least twelve inches (12") above the other property.

There was no decision made on this agenda item at this time. If the requester would like to schedule another meeting before the Board so that he can be present, he would be welcome to do so.

Next, discussion was held in regards to the GWorks Software Agreement, which is in the amount of \$10,000.00 for onboarding costs. This software is the tracking program used by Public Works and is extremely beneficial.

Decision: Commissioner Jensen moved to approve the contract for Gworks. Commissioner Jackson seconded. All voted in favor. The motion carried.

BOARD'S REVIEW OF PARCEL NO. RP0328500 LOCATED AT 105 N. 500 W., BLACKFOOT, IDAHO IN AN "M1" LIGHT MANUFACTURING ZONE TO CONSIDER THE REQUEST OF POTENTIAL BUYER TERESA SINNER TO CREATE A 0.50-ACRE PARCEL FOR THE EXISTING RESIDENCE. THE PROPERTY IS AN ORIGINAL PARCEL WITH FOUR (4) DIVISION RIGHTS REMAINING. BINGHAM COUNTY CODE SECTION 10-6-6(A)(5) AREA REGULATIONS STATES THAT THE MINIMUM ACREAGE REQUIREMENTS IN A "M1" LIGHT MANUFACTURING ZONE IS ONE-ACRE UNLESS OTHERWISE APPROVED BY THE BOARD

Present: Chris Street- HLE
Teresa Sinner- Potential Buyer
Gerald Wilmot- Owner
Jeremy Wilmot- Owner
Addie Jo Jackman- Planning & Development Assistant Director

The Board met to review Parcel No. RP0328500 located at 105 N. 500 W., Blackfoot, Idaho, in an M1 Light Manufacturing Zone to consider the request of potential buyer Teresa Sinner to create a 0.50-acre parcel for the existing residence. The property is an original parcel with four (4) division rights remaining. Bingham County Code Section 10-6-6 (A)(5) Area Regulations, states that the minimum acreage requirements in an M1 Light Manufacturing Zone is one-acre unless otherwise approved by the Board.

Addie Jo Jackman explained that Teresa Sinner had contacted Planning & Development with interest in purchasing a property with a residential address of 105 N. 500 W., and a business address of 497 W. Highway 26. The property is currently owned by JBW LLC, which consists of members Jeremy Wilmot, Barbara Wilmot and Gerald Wilmot. Ms. Sinner does not want to finalize the purchase of the property until the Board had reviewed and approved the record of survey that was provided and contains a proposed parcel consisting of 0.50 acres in an M1 Light Manufacturing zone.

Bingham County Code Section 10-6-6(A)(5), Area Regulations, states that the minimum acreage requirement in this specific zone is one-acre unless otherwise approved by the Board of County Commissioners. Staff has reviewed the record of survey which appears to meet setback requirements to existing structures and have worked with Dusty Whited, Public Works Director, who stated that any new approach to a county or state road requires a permit. There are two existing approaches, one extends from 500 W Bond Road providing access to the residents and the other extends from Highway 26 providing access to GNC Auto, which operates as an auto repair and maintenance business. A vehicle shop is an allowed use in an M1 Light Manufacturing Zone pursuant to Bingham County Code Section 10-5-3 Land Use Chart.

Ms. Sinner has expressed no intention of adding any new approaches and it is the understanding that she would like to divide the property to provide more flexibility by keeping the home as an independent residential parcel, allowing the remaining 1.24-acre parcel with the shop to potentially be leased or utilized for its current purpose or another future business.

Ms. Jackman stated if the proposed 1.24-acre parcel is leased or sold to a new business in the future, Ms. Sinner and the lessee or purchaser would need to work with Planning and Development Services to ensure that the desired land use is an allowed use in an M1 Light Manufacturing zone before proceeding.

Ms. Jackman stated that staff would also like Ms. Sinner and the Wilmot's, as well as any potential buyer, to know that Bingham County Code Section 10-7-38, provides specific use performance standards for a vehicle repair major and minor and states, where adjoining a residential property or zone, all repair activities (including, but not limited to, open pits and lifts) shall occur within an enclosed structure and inoperable or dismantled motor vehicles shall be stored behind a closed vision fence, wall or screen or within an enclosed structure and shall not be visible from the street or a residential zone. Because Ms. Sinner has not finalized the purchase of the property, the Board may consider adding a condition to the motion if approved, that the approval is contingent upon purchase of the property and again she does have division rights.

Chairman Manwaring asked if the house has septic, to which Chris Street confirmed that both the house and the shop are on shared well and sewer.

The Board had no concerns in regards to the submitted request.

Decision: Commissioner Jackson moved to approve the request submitted by Teresa Sinner, to create a 0.50- acre parcel for the existing residence located at 105 N. 500 W., (RP0328500), pursuant to Bingham County Code Section 10-6-6(A)(5). Commissioner Jensen seconded. All voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING CONTRACT BETWEEN BINGHAM COUNTY AND AAA GILES JANITORIAL & CARPET CLEANING LLC- REQUESTED BY CRAIG GILES

Present: Jason Marlow- Building Maintenance
Craig Giles- AAA Giles Janitorial & Carpet Cleaning LLC
Paul Rogers- County Legal Counsel

The Board met to hold discussion and make a decision in regards to the contract between Bingham County and AAA Giles Janitorial and Carpet Cleaning LLC.

Mr. Giles explained that he would like to ask the Board to consider renewing the cleaning contract and that he would be willing to keep the contract verbiage on a fixed price for the five (5) years, with a potential 2-3% increase each year to cover cost increase.

A brief discussion was held in regards to concerns that had been brought before the Board pertaining to cleaning services throughout the courthouse.

The Board has no concerns in regards to a 5-year contract as proposed and add a 2% increase each year following the first year.

Decision: Commissioner Jensen moved to approve and sign the proposed contract between Bingham County and AAA Giles Janitorial and Carpet Cleaning LLC, with a 2% fixed increase each year. Commissioner Jackson seconded. All voted in favor. The motion carried.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(d), to consider records that are exempt from public disclosure. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(d), to consider records that are exempt from public disclosure. Commissioner Jensen seconded. Both in favor. The Board moved into Executive Session at 11:20 a.m. Commissioner Jensen moved to go out of Executive Session. Chairman Manwaring seconded. The Board moved out of Executive Session at 11:33 a.m.

Decision: Commissioner Jackson moved to deny Indigent Cremation Case Number 2025-11, due to the applicant not being a Bingham County resident. Chairman Manwaring seconded. Both voted in favor. The motion carried.

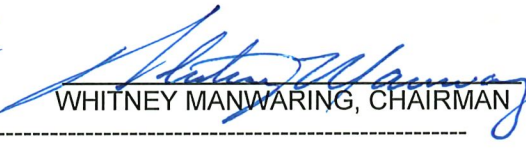
EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Chairman Manwaring seconded. Both in favor. The Board moved into Executive Session at 2:00 p.m. Chairman Manwaring moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 2:15 p.m.

Decision: Commissioner Jackson moved to allow Human Resources and the IT Director to proceed with offering the position discussed within Executive Session. Chairman Manwaring seconded. Both voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY OCTOBER 10, 2025


PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-----


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Friday, October 10, 2025
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Commissioner Jackson
 Commissioner Jensen
 Lindsey Gluch- Commission Clerk
Via Phone: Chairman Manwaring

CASH WARRANTS

One (1) Cash Warrant was approved in the amount of \$151,102.25.

CLAIMS

FY 2025 Claims were approved in the amount of \$327,393.68.

FY 2026 Claims were approved in the amount of \$519,385.69.

PERSONNEL ACTION FORMS

The Board met to approve Personnel Action Forms, which were as follows:

Salary Increase Forms: Detention Deputy
 Detention Deputy
 Pre-Trial Coordinator
 Civilian Jail Technician
 Detention Corporal
 Detention Corporal

Detention Deputy
Detention Deputy
Evidence Clerk
Patrol Deputy
Patrol Deputy
Patrol Deputy
Patrol Deputy
Patrol Deputy
Patrol Deputy
911 Supervisor
Lieutenant
Lieutenant
Weed Superintendent/Public Works Assistant
Scale House Operator
Lead Scale House Operator
Truck Driver
Truck Driver

Decision: Commissioner Jensen moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jackson seconded. All voted in favor. The motion carried.

ALCOHOL LICENSES

The Board met to approve Alcohol Licenses for the following Bingham County businesses:

Short Stop
Martha's
Tommy Vaughns

Decision: Commissioner Jackson moved to approve Alcohol Licenses as presented. Commissioner Jensen seconded. All voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING AREA OF IMPACT AGREEMENTS- REQUESTED BY TIFFANY OLSEN

Present: Tiffany Olsen- Planning & Development Director
Paul Rogers- County Legal Counsel

The Board met to hold discussion and make a decision regarding the proposed Area of Impact Agreements.

Ms. Olsen explained that she had drafted a letter for each of the cities and that the Board has seen most of what is included in the letter but it includes updated maps that show annexations from each of the cities from the last 5-10 years. Ms. Olsen stated that is important as it is representative of the section of Idaho Code that states that the impact area shall not exceed areas that are very likely to be annexed to the city within the next 5 years.

Ms. Olsen gave a brief review of each proposed map that would be included with the letter sent to each city and stated that the initiating party is liable for all notices.

Chairman Manwaring stated that he has a concern with the City of Blackfoot boundary and that impact area was done approximately 20-25 years ago and there has only been a little bit of growth. Chairman Manwaring stated that he would be more in favor of going west Porterville straight across and taking the added portion out because the growth does not look like it is headed that way.

Ms. Olsen stated the intent with the letter was for the city to prove where they think their boundary should be. If the Board would like to take a different direction with the City of Blackfoot and propose our boundaries for them to consider, she would be happy to proceed that direction.

Chairman Manwaring stated when Scott Reese was Mayor, they had increased their Area of Impact out that far and for whatever reason it has been that way for over 20 years. Commissioner Jackson asked if there is a general area that the county is trying to scale back to, wherein Ms. Olsen stated it is about 2 miles at its widest point and the county could propose a line showing one mile and that would bring down what is there to Porterville Road as the Chairman suggested.

Ms. Olsen stated that it would be beneficial for the county to review the city's proposed annexation areas in the next 5 years and determine a suggested map at that point, which provides more of a conversation tool.

Ms. Olsen stated that she will send out an email and mail the original documents, which is what she is asking the Board to approve today, in order to proceed with negotiations as soon as possible.

All Commissioners were in favor.

Decision: Commissioner Jackson moved to allow Tiffany Olsen to send out the letters and attachments to initiate negotiations on the Area of Impact with each city. Commissioner Jensen seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY OCTOBER 15, 2025


PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-----


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Wednesday, October 15, 2025
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jackson
 Commissioner Jensen
 Lindsey Gluch- Commission Clerk

COLLEGE OF EASTERN IDAHO

One (1) Certificate of Residency document was approved, signed and sent to the College of Eastern Idaho for the following Bingham County student: Alexis J. Miller.

COLLEGE OF SOUTHERN IDAHO

One (1) Certificate of Residency document was approved, signed and sent to the College of Southern Idaho for the following Bingham County student: Enrique A. Nevarez.

Decision: Commissioner Jensen moved to approve and sign Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jackson seconded. All voted in favor. The motion carried.

ALCOHOL LICENSE

The Board met to approve one (1) Alcohol License for the following Bingham County business:

Pinedale Lanes

Decision: Commissioner Jackson moved to approve and sign the Alcohol License for Pinedale Lanes. Commissioner Jensen seconded. All voted in favor. The motion carried.

TAX INQUIRY FORMS

The Board met to approve and sign Tax Inquiry forms submitted by the County Assessor, which were as follows:

RP0628702	Year 2025	Homeowner is Native Exempt
RP8219100	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1300210	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1328421	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1328419	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP8270900	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP8227200	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1321502	Year 2025	Homeowner signed up for Homeowners Exemption in 2025
RP1419953	Year 2025	Homeowner signed up for Homeowners Exemption in 2025

Decision: Commissioner Jensen moved to approve and sign Tax Inquiry forms submitted by the County Assessor. Commissioner Jackson seconded. All voted in favor. The motion carried.

SHERIFFS OFFICE

Present: Jeff Gardner- Sheriff

The Board met with Sheriff Gardner to discuss updates within the Sheriffs Office.

PUBLIC WORKS

Present: Dusty Whited- Public Works Director
Paul Rogers- County Legal Counsel

The Board met with Dusty Whited to discuss updates within the Public Works Division and other agenda items.

Discussion was held in regards to traffic control study for 1300 North and 1100 East (Taylor Highway and Jamestown Road), wherein Mr. Whited explained that Road and Bridge has received a lot of feedback from public in regards to these roads being turned into a 4-way stop, wherein there was a double fatality that occurred recently. Mr. Whited stated the MUTCD says that a 4-way stop determination should be done by an engineer via a Warrant Study. Mr. Whited stated that he has received a verbal quote in the amount of \$5,000.00 from a local engineer and had also received a quote from Noesis Engineering Services in the amount of \$3,000.00. Mr. Whited stated that the county would also conduct a traffic count, which will be included within the study.

Chairman Manwaring stated that where there have been several requests received, a study needs to be completed. Commissioner Jackson and Commissioner Jensen concurred.

Decision: Commissioner Jensen moved to approve Public Works to conduct a traffic control study for 1300 North and 1100 East and Jameston Road, award the quote to Noesis Engineering Services for the Warrant Study to be conducted and direct Dusty Whited to place flags in the intersection signs until the study is received for further review. Commissioner Jackson seconded. All voted in favor. The motion carried.

Discussion was held in regards to the potential purchase of cameras for the Central Transfer Station. Mr. Whited stated that he would like to place 2 or 3 cameras, with each camera costing approximately \$500.00. The goal is to obtain camera footage of the transfer of money and payments between the public and the employees. Mr. Whited stated many times there is no audio but he would like to have audio for these cameras and will have an internal policy to help prevent situations.

A brief discussion was also held in regards to potential installation of a panic button, wherein Jason Marlow stated would be easy to install.

The Board was in favor of the request.

Decision: Commissioner Jackson moved to approve the purchase of 3 cameras in the amount of \$500.00 each, to be installed at the Central Transfer Station. Commissioner Jensen seconded.

Commissioner Jackson amended the motion to direct Dusty Whited to look into placement of a panic button as well. Commissioner Jensen seconded. All voted in favor. The motion carried.

PROSECUTORS OFFICE

Present: Ollie Wimbish- Chief Deputy Prosecuting Attorney

The Board met with Ollie Wimbish to discuss updates within the Prosecutors Office.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Chairman Manwaring seconded. Both in favor. The Board moved into Executive Session at 2:00 p.m. Chairman Manwaring moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 2:15 p.m.

Decision: Commissioner Jensen moved to approve the request from Planning & Development to increase salary for the individual discussed within Executive Session, to N29, Step 4. Commissioner Jackson seconded. All voted in favor. The motion carried.

Commissioner Jackson moved to approve the offer for IT Department position at an N22, Step 4. Commissioner Jensen seconded. All voted in favor. The motion carried.

PRIOR APPROVAL- IT DEPARTMENT

Present: Matt Galloway- IT Department
Miles Cornwall- IT Department

The Board met to hold discussion in regards to the submitted prior approval for purchase of backup solution upgrade in the amount of \$101,315.00, due to the current backup solution being past end of life. This purchase will be the solution for the next three (3) years. Said purchase is to be paid from Fund: 01-14-810-0001.

Decision: Commissioner Jensen moved to approve the submitted prior approval for purchase of backup solution upgrade in the amount of \$101,315.00, due to the current backup solution being

past end of life. Said purchase is to be paid from Fund: 01-14-810-0001. Commissioner Jackson seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY OCTOBER 17, 2025



PAMELA W. ECKHARDT, CLERK

Lindsey Gluch- Commission Clerk-----



WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)

: ss.

Friday, October 17, 2025

County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
Commissioner Jackson
Commissioner Jensen
Lindsey Gluch- Commission Clerk

CASH WARRANTS

Cash Warrants were approved in the amount of \$9,592.00, \$24,942.96, \$10,555.55 and \$4,377.88, for a total of \$39,912.84.

CLAIMS

Claims were approved in the amount of \$88,743.33, for FY 2026.

Claims were approved in the amount of \$230,337.00 for FY 2025.

PERSONNEL ACTION FORMS

The Board met to approve Personnel Action Forms, which were as follows:

Employee Status Sheet: IT Director
Sr. Mechanic
Solid Waste Lead Operator

New Employee Status Sheet: Detention Deputy
Systems & Network Administrator
Code Enforcement Officer- P&D

Salary Increase Form: Lead Emergency Communications Officer

Decision: Commissioner Jensen moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jackson seconded. All voted in favor. The motion carried.

ALCOHOL LICENSES

The Board met to approve Alcohol Licenses for the following Bingham County businesses:

Journey's End Golf Course
Atomic City Bar & Store
Atomic Motor Raceway
Daisys

Decision: Commissioner Jackson moved to approve Alcohol Licenses as presented. Commissioner Jensen seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY OCTOBER 22, 2025



PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-----



WHITNEY MANWARING, CHAIRMAN